



northgong
hotel

Function Package

ABOUT US

Situated near the local North Wollongong Beach and a short walk from the CBD, North Wollongong Hotel is perfect for your next event.

The hotel offers a large car park and is directly across the road from the North Wollongong train station, allowing easy access for those travelling from surrounding suburbs, from Sydney to Kiama.

FUNCTION ROOM

A unique and versatile room, the Level One function room offers the space and comfort for a small corporate gathering to a large celebration, from 30 to 140 guests.

The Level One function room has a huge outdoor balcony to enjoy the late afternoon sun or to provide a break from the party going on inside. Convenience is key with private bathroom facilities and elevator access.

MINIMUM SPEND

Due to the competitive nature of our Function Room, we require a pre-paid minimum spend for all evening functions. No minimum spend is required for functions finishing by 5.30pm.

FEBRUARY - AUGUST

MONDAY - FRIDAY - \$1500

SATURDAY - \$2500

SEPTEMBER - JANUARY

FRIDAY - \$2000

SATURDAY - \$3000

\$200 ROOM HIRE FEE

Two dedicated function staff (5 hrs)

Private bar | Device facilities
(BYOD) | Microphone | Elevator
access | Amenities and cleaning |
Free wifi TVs & projector | Dance
floor

CAPACITY

60 GUESTS SEATED

140 GUESTS STANDING

CONTACT US

e: northwollongonghotelfunctions@alhgroup.com.au

p: (02) 4229 4177 | w: www.northgong.com.au

\$2700 PARTY PKG

SUITABLE FOR 60 GUESTS

ROOM HIRE

Two dedicated staff (5 hrs), private bar, device facilities (BYOD), microphone, elevator access, amenities, cleaning, free wifi, TVs & projector, dance floor

\$500 BAR TAB

With your choice of restrictions

CAKAGE

Have our staff cut and serve your cake around the room on platters

DECORATIONS

Access to our cake plinth and back drop ring

COCKTAIL FOOD

6 pieces per person
(Please see menu on page 4)

\$3800 ULTIMATE PKG

SUITABLE FOR 80 GUESTS

ROOM HIRE

Two dedicated staff (5 hrs), private bar, device facilities, microphone, elevator access, amenities, cleaning, free wifi, TVs & projector, dance floor

\$800 BAR TAB

With your choice of restrictions

CAKAGE

Have our staff cut and serve your cake around the room on platters

DECORATIONS

Access to our cake plinth and back drop ring

COCKTAIL FOOD

8 pieces per person
(Please see menu on page 4)

\$4900 MEGA PKG

SUITABLE FOR 100 GUESTS

ROOM HIRE

Three dedicated staff (5 hrs), private bar, device facilities (BYOD), microphone, elevator access, amenities, cleaning, free wifi, TVs & projector, dance floor

\$1000 BAR TAB

With your choice of restrictions

ANTIPASTO PLATTER ON ARRIVAL

A selection of Australian cheeses, traditional cold cut meats, seasonal fresh fruits, marinated vegetables, crackers and assorted breads

CAKAGE

Have our staff cut and serve your cake around the room on platters

DECORATIONS

Access to our cake plinth and back drop ring

COCKTAIL FOOD

6 pieces per person
(Please see menu on page 4)

BEVERAGE OPTIONS

BAR TAB

A bar tab is the most simple and flexible option for your beverages. You can place a monetary limit on the beverage tab, for example \$500. Once this limit has been reached, you can either increase the limit of your bar tab or you can close the tab and have your guests purchase their own beverages from the bar.

BEVERAGE PACKAGES

Beverage Packages can be organised for groups of 30 guests or more. Guests can still purchase items not available on the beverage packages at anytime during the function. Beverage packages are not interchangeable between bars. Only one beverage package selection per function.

Tea & Coffee Station

\$3pp | Continuous self serve tea & coffee, hot water urn & milk

Standard Beverage Package

\$45pp for 3 hrs | \$55pp for 4 hrs
Basic tap beers, house wines
(by the glass), soft drinks & juice

Premium Beverage Package

\$65pp for 3 hrs | \$75pp for 4 hrs
All tap & bottled beers, wines (by the glass),
basic spirits, soft drink & juice

Ultimate Beverage Package

\$85pp for 3 hrs | \$95pp for 4 hrs
All beers & ciders, all wines (by the glass), all
spirits & RTDs, soft drink & juice

North Wollongong Hotel supports the responsible service of alcohol.

APPETISERS

DIPS PLATTER - \$60

A trio of dips served with breads

KIDS PLATTER - \$90

A selection of party pies, sausage rolls and nuggets served with chips

CHEESE PLATTER - \$95

A selection of Australian cheeses served with crackers

ANTIPASTO PLATTER - \$180

A selection of Australian cheeses, traditional cold cut meats, seasonal fresh fruits, marinated vegetables, crackers and assorted breads

FRESH FRUIT PLATTER - \$120

Selection of seasonal fresh fruits

COCKTAIL FOOD

PER PERSON MENU

\$35 PP | 6 PIECES PER PERSON

\$40 PP | 8 PIECES PER PERSON

\$45 PP | 10 PIECES PER PERSON

MENU

Meatballs with Napoli Sauce (GF, DF)

Battered Fish Cocktail

Curry Puffs (VG, DF)

Chicken Skewers (GF)

Prawn and Chorizo Skewers (GF)

Cherry Tomato, Prosciutto and Bocconcini Skewers (GF)

Beef Party Pies

Sausage Rolls

Spinach and Ricotta rolls (V)

Crumbed Chicken Pieces

Salt and Pepper Squid (GFO)

Classic BBQ Wings - Hot option available (DF)

Vegetarian Spring Rolls (DF,VG)

Prawn Twisters (DF)

Jalapeno Bites (V)

Falafel Bites (VG)

Pulled Pork Sliders with BBQ Sauce & Slaw

Cheeseburger Sliders

Fried Chicken Sliders with Lettuce & Aioli

Veggie Pakora Sliders(VG)

Please note: one slider selection only per function

CONDITIONS

SECURITY

All 18th and 21st birthday celebrations require a security guard to be present for the duration of your event (minimum 4 hours) and will be charged at the following rates:

\$55/hr Monday-Friday

\$65/hr Saturday

\$75/hr Sunday

EXTRAS

In need of some extra elements to bring your party to life?

Contact any of our amazing suppliers for a personalised quote

BALLOONS - PARTY STYLING - PROP HIRE

BALLOON EXPRESSIONS

Balloon Expressions is your one stop-shop for all things balloons and parties! Specialising in balloon installations, party decor and backdrops, the team at Balloon Expressions are the #1 choice in the Illawarra.

FB - @balloonswollongong, IG - @balloonexpressions, WEB - www.balloonexpressions.com.au, PH - 02 4228 4455

EVENT PHOTOGRAPHY/VIDEOGRAPHY

JYE TALBOT - AREA 55 MEDIA

For over 3 years, Jye has been the guy behind the camera capturing the many amazing memories made at North Gong Hotel. His experience and flexibility is second to none - shooting all occasions from Weddings and Engagements, to Birthday Celebrations and Sunday Sessions, even our Santa Claus Pub Crawl and New Years Eve Party!

FB - @area55media, IG - @area55media, WEB - area55media.com, PH - 0434 625 874

DJ / MC

MARCELLO MERCURI - FANDISCO SOUNDS

Marcello leads a versatile team who can provide the musical back drop for any occasion or style of music.

FB - @megagiuse, IG - @megagiuse, WEB - fandisco.com.au, PH - 0411 330 683

CONFIRMATION FORM

In order to secure your booking, please complete this Function Booking Confirmation Form and return with signed Terms & Conditions and ensure the required Room Hire Fee is paid. Please return in person or via email.

E: northwollongonghotelfunctions@alhgroup.com.au

FIRST NAME(S):

LAST NAME(S):

BOOKING DATE:

BOOKING TIME:

PHONE:

GUEST NUMBER:

EVENT TYPE:

EMAIL ADDRESS:

POSTAL ADDRESS:

PACKAGE: \$2700 PARTY \$3800 ULTIMATE \$4900 MEGA *BUILD YOUR OWN*

FOOD OPTION(S)
REQUIRED FOR "BUILD YOUR OWN" PACKAGE ONLY.

REQUIRED FOR "BUILD YOUR OWN" PACKAGE ONLY.

DRINK OPTION(S)
REQUIRED FOR "BUILD YOUR OWN" PACKAGE ONLY.

REQUIRED FOR "BUILD YOUR OWN" PACKAGE ONLY.

*** PLEASE ENSURE YOU COMPLETE BOOKING FORM ***
*** AND THE TERMS AND CONDITIONS PAGE ***

TERMS & CONDITIONS

1. Function Bookings: Tentative bookings last for 7 days only. After the 7 days, bookings must be secured with the room hire amount (deposit) and these terms and conditions completed, signed and returned. If not, tentative bookings are removed. If either the room hire or this completed form is not received, management reserves the right to cancel the booking.

2. Confirmation: Confirmation of all details (including menus and final numbers) is required a minimum of 2 weeks in advance. The venue reserves the right to use default selections and numbers if this requirement is not met.

3. Function Cancellations: If management has reason to believe the function will affect the operations of the Hotel, its security or reputation; it reserves the right to cancel the function at anytime without compensation to the client. If an event is cancelled by the client 28+ days prior to the event commencing, a refund may be processed at management's discretion, excluding the deposit charge. If an event is cancelled within 28 days of the event date, payment of fifty percent (50%) of the minimum spend is required and no refunds for deposit, part or full payments will be made. All cancellations must be in writing.

4. Function Booking Policies: The Hotel reserves the right to refuse booking of events if there is reason to believe the function will affect the operations of the Hotel, its security or reputation.

5. Payment: Final payment of the minimum spend or all quoted items, whichever is greater, is required 7 days prior to the function. Any additional purchases made on the day of the function must be finalised before departure on that day. We accept cash, Bankcard, Mastercard, Visa and Amex. Cheques not accepted.

6. Compliance and RSA: Clients are responsible for the orderly behaviour of their guests. Management reserves the right to intervene where it sees fit and/or exercise its right to refuse entry/remove guests from the premises. Responsible Service of Alcohol is company policy. Dress regulations are neat casual attire. Management reserves the right to terminate beverage packages/close the bar at their discretion. Management reserves the right to check ID on request. Any failure to comply will result in the guest being removed from the premises.

7. Licensing Requirements: As part of our Hotel License, minors are permitted in the hotel function room for the duration of the event, whilst they are accompanied and in the immediate presence of a Responsible Adult (the Minor's Parent or Legal Guardian). A minor is defined by law as any person under the age of 18 years of age. This definition extends to babies and infants. Please note: All bars close at 11:30pm (9:30pm on Sundays)

8. Photography: The venue reserves the right to use images provided at any event held on premises for advertising purposes or social media marketing.

9. Other Functions: Venue management reserves the right to book another function in the same function area up to one hour before the scheduled function commences and one hour after the scheduled finishing time. Please keep in mind this is a busy hotel and residual noise will occur.

10. Insurance: The venue will not accept responsibility for loss of, or damage to any belongings, equipment or merchandise left on the premises or other property in the venue prior to, during or after the event. It is the responsibility of the organiser to arrange their own insurance, for all items belonging to them for the period those items are in the venue, along with personal liability insurance.

11. Food and Beverage: No food or beverage can be brought into the venue without prior approval from venue management. A service charge of \$1 per person will apply to cakes brought into the venue requiring cutting / plating services. Food Allergies: Staff take all care, but we are unable to guarantee all dishes are completely free of residual nuts, oils, shellfish, or traces. No food or beverages are to be taken from the venue at the conclusion of the function.

12. Damages: Clients are liable for any damage whether through their own action or through the action of invited guests. Nothing is to be nailed, screwed or stapled to the walls, doors or other surfaces. Similarly, confetti, scatters or similar decorations are not allowed unless venue management has given approval. Charges may apply if damages occur or a cleaning fee will be charged.

13. Restrictions: North Wollongong Hotel will always trade under its licensing and agreed restrictions. Venue Management is responsible for ensuring all guests adhere to these. Failure to comply may result in the function or booking being terminated without compensation to the client. Management reserves the right to monitor and adjust any sound levels to amplified music. All bands/entertainment are subject to approval from management and will cease at 11:30pm.

14. Gifts of Alcohol: Please be aware that gifts of alcohol brought onto the premises are not allowed to be opened and consumed in accordance with the venue liquor licence.

15. Security: Should the client require a security guard positioned on the function they will be hired through the hotel at a charge to the client at a rate of \$55 per hour Monday to Friday, \$65 per hour Saturday and \$75 per hour Sunday/Public Holiday (min 4 hrs) and are licensed and contracted to a government approved body.

16. Verbal Advice: Advice given on any matter is based on the best intention and information available at the time, but is indicative only. Under no circumstances should oral advice be acted upon without written confirmation.

By signing below, I acknowledge having read and accept the Terms and Conditions. **SIGN:** **DATE:**